

- Information dissemination within the university; management and operation of the information services infrastructure
- Measures for information security
- Management of the laboratory to support education, research, and creative endeavors



[GEIDAI Account]

Your GEIDAI account is required to register for classes and to utilize the information services within GEIDAI. The main information services that are available with your GEIDAI account are as follows:

- GEIDAI Email (Gmail)
- Services incidental to Gmail, Including Google Classroom
- Microsoft365 (Word,Excel,Teams)
- Academic Affairs System (Campus Plan) ※Please contact the Student Affairs Office for details.
- Library Information Service ※Please contact the library for details.
- On-Campus LAN Remote Access (VPN Connection) Service
- Wireless LAN Connection Service

SSID: geidai-wireless Password: 0505525200

SSID: eduroam (For details, please visit the Art Media Center website.)

In the following cases, please consult the Art Media Center through your supervisor.

- When connecting communication devices such as, (wireless LAN devices, network attached storage HDDs, network printers, etc.) to the university network
- When building websites on the geidai.ac.jp domain.

There are many cases of network problems due to the connecting of unauthorized wireless LAN devices. Please ensure that you apply for permission before using your device.

[Laboratory, Editing Room, and Seminar Room]

We have installed computers as well as the latest peripherals and are offering a creative environment for new art and media expressions in the fields of music, art, and film and new media. Specialized staff will lend their support. Both students and faculty members of this university are free to use the equipment. However, in order to use certain facilities and equipment, it may be necessary to take part in regular workshops in order to obtain the requisite qualifications.

To use these facilities, it is mandatory that you sign up for liability insurance (at the co-op store or at the Student Affairs Office).

Laboratory = Large equipment (fabrication and sound systems) are available for use, and some of equipment are rentable.

Editing room = Computers for image and video editing are available for use.

Seminar room = When classes are not in session, you can use the computers with Mac.

[Main Facilities / Equipment]

Computers for image / video editing, scanners (A3 size), large-format printers, various types of cutting machines (including laser cutters and cutting plotters), 3D printers, UV printer, book binding machines, sound studio, and more.

[Main Equipment for Loan]

Video cameras, single lens reflex cameras, tripods, projectors, screens, speakers, microphones / voice recorders, displays, etc.

[Hours of Operation]

Laboratory, Editing Room: Weekdays, 11:00-19:00

(You can use the equipment until 18:30.)

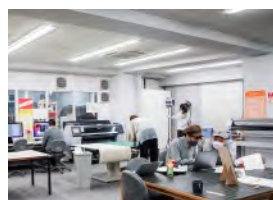
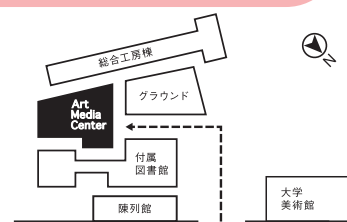
Seminar Room: Weekdays, 11:00-19:00

※ Usually closed during Summer Vacation · Golden Week ·

Winter Vacation · Spring Break.



AMC website



Art Media Center, Tokyo University of the Arts

Ueno Park 12-8, Taito-ku, Tokyo
110-8714, Japan

050-5525-2475 (Information Systems)

050-5525-2537 (Laboratory)

E-mail : amc-info@ml.geidai.ac.jp

For more information,
Please visit the Art Media Center website:

<https://amc.geidai.ac.jp/>

GEIDAI Account Password Rules



Various information services cannot be accessed with the initial password shown on the account information form. When you receive your account information form, please change your password by visiting the website mentioned below.



Tokyo University of the Arts ID confirmation (Login) page:
<https://user.geidai.ac.jp/>



When you access this site,
the ID confirmation page will be displayed.



English ↕

Tokyo University of the Arts ID confirmation page

Please enter the previous @ of the mail address

Geidai ID

s1117001

Password

Login

On the Tokyo University of the Arts ID confirmation page, you can set up a secondary email address. If you set up a secondary email address, you will be able to use it to reset the password for your primary email address in case you ever forget it.

If you cannot log in to your GEIDAI account:

Q1) Do you enter your GEIDAI ID correctly?

Your GEIDAI ID is "s" + your student ID number (note that "s" is lowercase). It is not necessary to add anything after the "@" in your email address when logging in to any information system other than Gmail.

The complete email address is required for accessing your GEIDAI email (Gmail) account, and for any other information system, the GEIDAI ID is enough.

Q2) Do you remember your secondary email address?

In case you remember the secondary email address that you registered

Please click on "[If you forget your password](#)" from the "HELP" link on the Tokyo University of the Arts ID confirmation page. You will be able to reset your password.

In case you do not remember your secondary email address or have not registered one yet

Please click on "[To the application page \(password reissue\)](#)" from the "HELP" link on the Tokyo University of the Arts ID confirmation page. Please check the reply email from Art Media Center for the reissued password.

Contact Information

Art Media Center, Tokyo University of the Arts (In Charge of Information Systems): net-admin@ml.geidai.ac.jp



AMC website

Art Media Center, Tokyo University of the Arts Website
<https://amc.geidai.ac.jp/>

GEIDAI account, Information Systems

An e-learning tutorial on Information ethics and security: *Rin Rin Hime*

Rin Rin Hime, or literally translated, Princess Rin Rin (taken from the word Rin-ri, meaning ethics)

All students (including exchange students and research students) and all faculty and staff members who have a Geidai account are encouraged to take the e-learning tutorial *Rin Rin Hime*.

<https://amc.geidai.ac.jp/ict/service/e-learning/>



Getting a better understanding of information security will not only help prevent you from becoming a victim of information security incidents, but also prevent you from causing such incidents.

Please take part in the e-learning program provided as part of information security guidance to acquire minimum knowledge necessary for living in a highly advanced information society.

東京藝術大学 芸術情報センター Art Media Center

AMC 利用に伴う保険加入について Insurance requirements for using the AMC

本学の学生が芸術情報センターのサービスを利用をするには、1. 学生賠償責任保険または2+a. 学生教育研究災害傷害保険および学研災付帯賠償責任保険または2+b. 学生教育研究災害傷害保険および外国人留学生向け学研災付帯学生生活総合保険いずれかの加入が必須です。1. 学生賠償責任保険については利用する機会がなくても、期間終了の際に手続きを行えば料金の一部は返金されます。保険加入方法に関しては、以下の表を元にそれぞれの部署で相談してください。

Those who wish to use equipment at the Art Media Center (AMC) must be enrolled in one of the following insurance plans:

1. Personal Liability Insurance for Students (Gakubai)

Insurer: UNIV. CO-OP

This insurance is available to members of the University Co-op. In addition to the premium, a deposit for membership will be required, which will be refunded upon termination of the insurance contract.

2+a. Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai) and Insurance for accidents involving third parties or their property (Futaibaiseki)

Insurer: Japan Educational Exchanges and Services (JEES)

This combination of insurance gives you liability coverage during regular curricular activities, school events, etc.

2+b. Comprehensive Insurance for Students Lives Coupled with "Gakkensai" for International Students

Insurer: Japan Educational Exchanges and Services (JEES)

This insurance policy provides broad coverage, including personal liability and medical expenses. Assistance is available in English.

Please see the table below and consult with staff of the department responsible for enrollment procedures for the insurance plan of your choice.

		問い合わせ先 Contact
1	学生賠償責任保険 Personal Liability Insurance for students(GAKUBAI)	大学生協 / Univ. Co-op http://www.univcoop.or.jp/ 上野校舎 国際交流棟 1 階 Hisao&Hiroko TAKI PLAZA , Ueno Campus
2+a	a 学研災付帯賠償責任保険 Insurance for accidents involving third parties or their property (Futaibaiseki)	本学 学生課総務係 / Student Affairs Division https://www.geidai.ac.jp/life/consultation/insurance 上野校舎管理棟 1 階 Located on the 1st floor of the Administration Bldg., Ueno Campus
2+b	2 学生教育研究災害傷害保険 Personal Accident Insurance for Students Pursuing Education and Research (GAKKENSAI) b 外国人留学生向け学研災付帯学生生活総合保険 Comprehensive Insurance for Students Lives Coupled with "Gakkensai" for International Students (Inbound futai-gakuso)	

