

2020 Application for Tokyo International Exchange Center (TIEC) Residence Halls

Applications are now open for the Tokyo International Exchange Center (TIEC) Residence Halls for 2020.

1. Location	Address: 〒135-8630 Tokyo Academic Park, 2-2-1 Aomi, Koto-ku, Tokyo The Nearest Train Stations: - 3 minute walk from "Tokyo International Cruise Terminal" station on "Yurikamome" line - 15 minute walk from "Tokyo Teleport" station on "Rinkai" line	
2. Eligible students	Eligible international students are those who meet all of the following requirements. - Graduate students who are already enrolled in a regular degree program and have not been enrolled in the program beyond its standard period of study with a "college student" visa status. - Exchange students who are able to live in TIEC Residence Halls for more than 30 days. - Former residents of TIEC Residence Halls are also eligible if the total years of residency were less than three years. *Those who are taking or will take a leave of absence are not eligible to apply. *Research students are not eligible to apply.	
3. Room Types, rent and other expenses	1. Residence Hall A for Singles (without a kitchen) Rent: 35,000 yen per month	2. Residence Hall B for Singles (with a kitchen) Rent: 52,000 yen per month
	3. Residence Hall C for Couples (with a kitchen) Rent: 74,500 yen per month	4. Residence Hall D for Families (with a kitchen) Rent: 86,500 yen per month
	- Entrance Fee in the amount of one-month rent (to be paid on the move-in day; non-refundable) - Utilities: Amount equivalent to actual costs of electricity, gas, and water, as well as telephone, will be charged in advance. *URL for the floor plan of the rooms: https://www.jasso.go.jp/ryugaku/kyoten/tiec/residence/facility/index.html	
4. Move-in period	5. Application deadline	6. Announcement of results
September 1 – September 30, 2020	Monday, July 20, 2020	Around August 17, 2020
October 1 – October 31, 2020	Monday, August 3, 2020	Around September 15, 2020
November 1 – November 30, 2020	Monday, September 7, 2020	Around October 15, 2020
December 1 – December 28, 2020	Monday, October 5, 2020	Around November 16, 2020
January 4 – January 31, 2021	Friday, November 6, 2020	Around December 15, 2020
February 1 – February 28, 2021	Monday, December 7, 2020	Around January 18, 2021
* The length of occupancy cannot exceed three years and the duration of studies. The permission of residency will be renewed every year.		

7. Required documentations	<input type="checkbox"/> Application for Tokyo International Exchange Center (Form 1-1) <input type="checkbox"/> Proposal for implementation / participation of exchange activities at TIEC (Form 3) <input type="checkbox"/> Applicant Recommendation Form (Dedicated Format) : *Please ask your academic advisor to fill out this form <input type="checkbox"/> Application for Tokyo International Exchange Center – Pledge (Form 14-1) **Those who wish to live with their family <input type="checkbox"/> Documentation that shows the relationship to the applicant *If the documentation is written in a language other than Japanese or English, please attach a Japanese or English translation. <input type="checkbox"/> Photocopy of the passport – page of face photo, visa and landing permission <input type="checkbox"/> Photocopy of both sides of the residence card The necessary forms are available via the link below: https://global.geidai.ac.jp/2020/07/tiec2020/ *Please note that the university may request additional documents from the successful applicants who receive recommendation from the university.
8. Submission	All documents must be submitted by email to the International Affairs Division. intl-tua@ml.geidai.ac.jp *Please set a password for the files to be sent via email.

Priority selection criteria for application screening are as follows;

- Those who can actively participate in various exchange events held by the TIEC Residence Halls.
- Those who have been living in Japan for less than 1 year.
- Those who are from countries, regions or universities that are less represented by the current residents.
- Those who are able to live in TIEC Residence Halls for a long-term period.

Notes

- Since applications must be made through the university, applicants cannot submit application documents directly to the TIEC.
- If there are any inquiries regarding this application, please contact the International Affairs Division at Tokyo University of the Arts. Please refrain from contacting TEIC directly.
- You cannot stay at the TIEC during your 14-day self-isolation period upon arrival in Japan. If you are coming from a novel coronavirus pandemic area, please book a hotel room prior to departure for Japan. Please note that even if you cannot move in as originally scheduled due to self-isolation, etc., the dormitory fee will be charged from the permitted move-in date.
- If a move-in date is not the first day of a month and/or a move-out date is not the last day of a month, the rent for those months will be calculated on a pro-rata daily basis.
- The monthly payments of rent will be deducted from residents' Japanese bank accounts.
- If a bank deduction fails, the rent must be paid at a convenience store using a payment slip provided by TIEC.
- The key money and the rent for the first and last partial months of the residence must be paid at a convenience store using a payment slip provided by TIEC.
- If a rent is not paid for more than 3 months, the resident must move out of his/her room.
- If key money is not paid within 2 months of the moving-in date, the resident must move out of his/her room.
- If utilities are not paid for more than 3 months, the resident must move out of his/her room.
- The amounts of rent and key money are subject to change with prior notice.
- Any person who will live with the applicant is required to move in on the same day as the applicant. However, an exception may be made provided a request for delay has been submitted in advance. In that case, a delay of up to 1 month is allowed. If it is not possible to move in by the date indicated in the request, both the applicant and the person who will live with the applicant will lose eligibility as residents.